

SECTION 26 05 01
ELECTRICAL GENERAL PROVISIONS

PART 1 – GENERAL

1.01 DESCRIPTION

- A. The General and Supplementary Conditions are a part of the requirements for the work under this Division of the Specifications.

1.02 WORK INCLUDED

- A. Provide labor and materials required to install, test and place into operation the electrical systems as called for in the Contract Documents, and in accordance with applicable codes and regulations.

1.03 APPLICABLE CODES

- A. 2018 International Building Code
- B. 2018 International Fire Code
- C. 2017 National Electrical Code
- D. 2015 International Energy Conservation Code
- E. All local jurisdiction amendments to these codes.

1.04 QUALITY ASSURANCE

- A. Comply with the current applicable codes, ordinances, and regulations of the Authority or Authorities Having Jurisdiction, the rules, regulations and requirements of the utility companies serving the project, and the Owner's insurance underwriter.
- B. Drawings, specifications, codes and standards are minimum requirements. Where requirements differ, the most stringent apply.
- C. Should any change in drawings or specifications be required to comply with governing regulations, notify the Architect prior to submitting bid.
- D. All electrical equipment, materials, devices and installations shall meet or exceed minimum requirements of ADA, ANSI, ASTM, IEEE, IES, NEC, NEMA, NETA, NFPA, OSHA, SMACNA, UL, and the State Fire Marshal.
- E. Execute work in strict accordance with the best practices of the trades in a thorough, substantial, workperson-like manner by competent workpeople. Provide a competent, experienced, full-time Superintendent who is authorized to make decisions on behalf of the Contractor.
- F. The Architect or Architect's Representative may conduct unannounced field reviews of any work completed or in progress during the Contractor's working hours. A report will be issued to the Contractor if the field review of the electrical systems construction has revealed elements of the work which are inconsistent with the Contract Documents. All items in the report shall be addressed in writing by the Contractor within two (2) weeks and corrections in the field shall be made as directed.

- G. Equipment shall be certified for use in the State of Utah and shall meet the Utah energy code.

1.05 STANDARDS ORGANIZATIONS ABBREVIATIONS AND DEFINITIONS

A. Abbreviations:

1. ADA Americans with Disabilities Act
2. ANSI American National Standards Institute
3. ASA Acoustical Society of America
4. ASTM American Society for Testing and Materials
5. BIL Basic Impulse Level
6. CBM Certified Ballast Manufacturers
7. EIA Electronic Industries Alliance
8. ETL Electrical Testing Laboratories, Inc.
9. FCC Fire Control Center
10. FM Factory Mutual
11. IEEE Institute of Electrical and Electronic Engineers
12. IES Illuminating Engineering Society
13. IPCEA International Power Cable Engineers Association
14. LED Light Emitting Diode
15. NEC National Electric Code
16. NEMA National Electrical Manufacturers Association
17. NETA National Electrical Testing Association
18. NFPA National Fire Protection Association
19. OEM Original Equipment Manufacturer
20. OSHA Occupational Safety and Health Administration
21. SMACNA Sheet Metal & Air Conditioning Contractors National Association
22. TIA Telecommunications Industry Association
23. UL Underwriters Laboratories Inc.

B. Definitions:

1. Where it is stated in these specifications to submit to Engineer for review, refer to Architectural General and Supplementary Conditions for proper procedures.
2. FURNISH means to supply all materials, labor, equipment, testing apparatus, controls, tests, accessories and all other items customarily required for the proper and complete application.
3. INSTALL means to join, unite, fasten, link, attach, set up or otherwise connect together before testing and turning over to Owner, complete and ready for regular operation.
4. PROVIDE means to FURNISH and INSTALL.
5. AS DIRECTED means as directed by the Architect, or the Architect's Representative.
6. CONCEALED means embedded in masonry or other construction, installed behind wall furring or within drywall partitions, or installed within hung ceilings.
7. SUBMIT means submit to Architect for review.

1.06 GUARANTEE

- A. Submit a single guarantee stating that the work is in accordance with the Contract Documents. Guarantee work against faulty and improper material and workmanship for a period of one year from the date of final acceptance by the Owner, except that where guarantees or warranties for longer terms are provided or specified herein, the longer term shall apply. Correct any deficiencies, which occur during the guarantee period, within 24 hours of notification, without additional cost to the Owner, to the satisfaction of the Owner.

Obtain similar guarantees from subcontractors, manufacturers, suppliers and subtrade specialists.

1.07 USE OF THE ARCHITECT'S AND ENGINEER'S DRAWINGS

- A. The Contractor shall obtain, at the Contractor's expense, from the Architect or Engineer a set of Revit BIM or compatible format architectural and engineering drawings on electronic media where desired by the Contractor and/or required by the Specifications for use in preparing the shop drawings, coordination drawings, and record drawings. The Contractor shall provide to the Architect and Engineer a written release of liability acceptable to the Architect and Engineer prior to receiving the electronic media.

PART 2 – PRODUCTS

2.01 EQUIPMENT AND MATERIALS

- A. Provide products and materials that are new, clean, free of defects, and free of damage and corrosion.
- B. Products and materials shall not contain asbestos, PCB, or any other material that is considered hazardous by the Environmental Protection Agency or any other Authority Having Jurisdiction.
- C. Replace materials of less than specified quality and relocate work incorrectly installed as directed by the Architect at no additional cost to the Owner.
- D. Provide name/data plates on major components of equipment with manufacturer's name, model number, serial number, capacity data and electrical characteristics attached in a conspicuous place.
- E. Install materials and equipment with qualified trades people.
- F. Maintain uniformity of manufacturer for equipment used in similar applications and sizes.
- G. Fully lubricate equipment where required.
- H. Follow manufacturer's instructions for installing, connecting, and adjusting equipment. Provide a copy of such instructions at the equipment during installation.
- I. Where factory testing of equipment is required to ascertain performance, and attendance by the Owner's Representative is required to witness such tests, associated travel costs and subsistence shall be paid for by the Contractor.
- J. Equipment capacities, ratings, etc., are scheduled or specified for job site operating conditions. Equipment sensitive to altitude shall be derated with the method of derating identified on the submittals.
- K. Enclosures for electrical equipment installed in mechanical equipment rooms shall be NEMA Type 1. Enclosures for electrical equipment installed outdoors shall be NEMA Type 3R.
- L. Energy consuming equipment shall be certified for use in the State of Utah and shall meet the Utah Energy Code and local energy ordinances.

2.02 SUBSTITUTIONS

- A. Contract Documents are based on equipment manufacturers as called out in the Specifications and indicated on the Drawings. Acceptance of substitute equipment manufacturers does not relieve Contractor of the responsibility to provide equipment and materials, which meet the performance as, stated or implied in the Contract Documents.
- B. Submit proposals to provide substitute materials or equipment, in writing, with sufficient lead time for review prior to the date equipment must be ordered to maintain project schedule. Reimburse Owner for costs associated with the review of the proposed substitution whether substitution is accepted or rejected.
- C. Indicate revisions required to adapt substitutions including revisions by other trades. Substitutions that increase the cost of the work and related trades are not permitted.
- D. The proposed substitution shall conform to the size, ratings, and operating characteristics of the equipment or systems as specified and shown on the Drawings.
- E. Proposals for substitutions shall include the following information:
 - 1. A description of the difference between the Contract Document requirements and that of the substitution, the comparative features of each, and the effect of the change on the end result performance. Include the impact of all changes on other contractors and acknowledge the inclusion of additional costs to the other trades.
 - 2. Schematic drawings and details.
 - 3. List of revisions to the Contract Documents that must be made if the substitution is accepted.
 - 4. Estimate of costs the Owner may incur in implementing the substitution, such as test, evaluation, operating and support costs.
 - 5. Statement of the time by which a Contract modification accepting the substitution must be issued, noting any effect on the Contract completion time or the delivery schedule.
 - 6. A statement indicating the reduction to the Contract price if the Owner accepts the substitution. Include required modifications to all related trades.

PART 3 – EXECUTION

3.01 FEES AND PERMITS

- A. Pay all required fees and obtain all required permits related to the electrical installation.
- B. Pay royalties or fees in connection with the use of patented devices and systems.
- C. Provide controlled inspection where required by Authorities Having Jurisdiction or by these specifications.

3.02 SUBMITTALS AND REVIEWS

- A. Submit shop drawings, manufacturer's product data sheets, samples, and test reports as specified.
- B. After notice to proceed by the Owner or Owner's Representative, or after execution of Owner/Contractor Agreement, submit a complete typed list of all electrical equipment manufacturers and material suppliers for the equipment proposed to be provided on this project, as well as names of all subcontractors.
- C. After notice to proceed by the Owner or Owner's Representative, or after execution of

Owner/Contractor Agreement, prepare an index of all submittals for the project. Include a submittal identification number, a cross-reference to the Specification sections or Drawing number, and an item description. Prefix the submittal identification number by the Specification sections to which they apply. Indicate on each submittal, the submittal identification number in addition to the other data specified. All subcontractors shall utilize the assigned submittal identification number.

- D. After the Contract is awarded, obtain complete shop drawings, product data and samples from the manufacturers, suppliers, vendors, and all subcontractors, for all materials and equipment as specified. Submit data and details of such materials and equipment for review. Prior to submission, certify that the shop drawings, product data and samples are in compliance with the Contract Documents. Check all materials and equipment upon their arrival on the job site and verify their compliance with the Contract Documents. Modify any work, which proceeds prior to receiving accepted shop drawings as required to comply with the Contract Documents and the shop drawings.
- E. Review of submittals is for general compliance with the design concept and Contract Documents. Comments or absence of comments shall not relieve the Contractor from compliance with the Contract Documents. The Contractor remains solely responsible for details and accuracy, for confirming and correlating all quantities and dimensions, for selecting fabrication processes, for techniques of construction, for performing the work in a safe manner, and for coordinating the work with that of other trades.
- F. No part of the work shall be started in the shop or in the field until the shop drawings and samples for that portion of the work have been submitted and accepted.
- G. A minimum period of ten working days, exclusive of transmittal time, will be required in the Engineer's office each time a shop drawing, product data and/or samples are submitted for review. Bulk submittals are unacceptable. Contractor shall prioritize submittal reviews where multiple submittals are sent for review. This time period must be considered by the Contractor in the scheduling of the work.
- H. Submit three (3) opaque bond prints of all items requiring shop drawings. Submit six (6) paper copies of manufacturer's product submittals.
- I. Electronic submittals where acceptable to the Architect will be submitted in PDF format through a project file sharing website.
- J. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
 - 1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
 - 2. Name file with submittal number or other unique identifier, including revision identifier.
 - 3. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., UCSF-230923.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., UCSF-230923.01.A).
 - 4. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
 - 5. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Architect, containing the following information:

- a. Project name.
- b. Date
- c. Name and address of Architect and Engineer
- d. Name of Owner
- e. Name of Contractor
- f. Name of firm or entity that prepared submittal
- g. Names of subcontractor, manufacturer, and supplier
- h. Category and type of submittal
- i. Specification Section number and title
- j. Drawing number and detail references, as appropriate
- k. Related physical samples submitted directly
- l. Indication of full or partial submittal
- m. Transmittal number [numbered consecutively]
- n. Submittal and transmittal distribution record
- o. Remarks

6. Metadata: Include the following information as keywords in the electronic submittal file metadata:

- a. Project name
- b. Number and title of appropriate Specification Section.
- c. Manufacturer name
- d. Product name

K. Submittals will be stamped as follows:

Stamp	Interpretation
No Exceptions Noted	Fabrication, manufacture, or construction may proceed providing submittal complies with the Contract Documents.
Exceptions Noted [] Resubmit for Record [] No Resubmission Required	Fabrication, manufacture, or construction may proceed providing submittal complies with the Contract Documents and the Engineer's notations are complied with. Within this category are two options: A resubmission for our records is required when corrections are necessary; A resubmission is not required if there are only minor comments.
Revise and Resubmit	The submittal does not comply with the Contract Documents; do not proceed with fabrication, manufacture, or construction. The work and shop drawings are not permitted at the job site. Resubmit appropriate shop drawings.

- L. Submit materials and equipment by manufacturer, trade name, and model number. Include copies of applicable brochure or catalog material. Provide statement of compliance with referenced standards, installation or application of testing agency labels and seals. Maintenance and operating manuals are not acceptable substitutes for shop drawings.
- M. Submit only one product for each specified piece of equipment or system. Submittals including multiple manufacturers/models for the same specified equipment will result in the immediate return of the submittal marked "REVISE AND RESUBMIT."
- N. Identify each sheet of printed submittal pages (using arrows, underlining or circling) to show applicable sizes, types, model numbers, ratings, capacities and options actually being

proposed. Cross out non-applicable information. Note specified features such as materials or paint finishes.

- O. Include dimensional and required clearance data for roughing in and installation. Note on submittal required coordination with other elements of the work. Include technical data sufficient to verify that equipment meets the requirements of the Contract Documents including performance curves at project site and operating conditions. Include wiring diagrams showing factory installed and field wiring requirements, piping and service connection data.
- P. Maintain a complete set of reviewed and stamped shop drawings and product data on site.
- Q. BIM File Incorporation: Develop and incorporate Shop Drawing files into Building Information Model established for Project:
 - 1. Prepare Shop Drawings in the following format: Same digital data software program, version, and operating system as the original Contract Documents.
- R. For each room or area of the building containing electrical equipment, submit the following:
 - 1. Floor Plans: Plan and elevation layout drawings indicating the equipment in the exact location in which it is intended to be installed. These plans shall be of a scale not less than ¼ inch to 1 foot. They shall be prepared in the following manner:
 - a. Indicate the physical boundaries of the space including door swings and ceiling heights and ceiling types (as applicable).
 - b. Illustrate all electrical equipment proposed to be contained therein. Include top and bottom elevations of all electrical equipment. The Drawings shall be prepared utilizing the dimensions contained in the individual equipment submittals. Indicate code and manufacturer's required clearances.
 - c. Illustrate all other equipment therein such as conduits, detectors, luminaries, ducts, registers, pull boxes, wireways, structural elements, etc.
 - d. Indicate the operating weight of each piece of equipment.
 - e. Indicate the heat release from each piece of electrical equipment in terms of BTU per hour. This information shall be that which is supplied by the respective manufacturers.
 - f. Illustrate concrete pads, curbs, etc.
 - g. Indicate dimensions to confirm compliance with code-required clearances.
 - h. Indicate maximum normal allowable operating temperature for each piece of equipment (as per each respective manufacturer's recommendation).
 - i. Equipment removal routes.
- S. The work described in shop drawing submissions shall be carefully checked by all trades for clearances (including those required for maintenance and servicing), field conditions, maintenance of architectural conditions and coordination with other trades on the job. Each submitted shop drawing shall include a certification that related job conditions have been checked by the Contractor and each Subcontractor and that conflicts do not exist.
- T. The Contractor is not relieved of the responsibility for dimensions or errors that may be contained on submissions, or for deviations from the requirements of the Contract Documents. The noting of some errors but overlooking others does not grant the Contractor permission to proceed in error. Regardless of any information contained in the shop drawings, product data and samples, the Contract Documents govern the work and

are neither waived nor superseded in any way by the review of shop drawings, product data and samples.

- U. Inadequate or incomplete shop drawings, product data and/or samples will not be reviewed and will be returned to the Contractor for resubmittal.
- V. Indicate the following on the lower right hand corner of each shop drawing and on the front cover of each product data brochure cover: The submittal identification number; title of the sheet or brochure; name and location of the project; names of the Architect, Engineer, Contractor, Subcontractor, manufacturer, supplier, and vendor; the date of submittal; and the date of each correction, version and revision. Number all pages and drawings in product data brochures consecutively from beginning to end. Unless the above information is included, the submittal will be returned for resubmission. Resubmittals of product data or brochures shall include a cover letter summarizing the corrections made in response to the review comments.
- W. The distribution equipment, short circuit and coordination study, and room layout submittals shall be submitted concurrently. Failure to submit concurrently may result in the immediate return of the submittal marked "REVISE AND RESUBMIT".

3.03 COORDINATION OF WORK

- A. The Contract Documents establish scope, materials and quality but are not detailed installation instructions. Drawings are diagrammatic.
- B. Coordinate work with related trades and furnish, in writing, any information necessary to permit the work of related trades to be installed satisfactorily and with the least possible conflict or delay.
- C. The electrical drawings show the general arrangement of equipment and appurtenances. Follow these drawings as closely as the actual construction and the work of other trades will permit. Provide offsets, fittings, and accessories, which may be required but not shown on the Drawings. Investigate the site, and review drawings of other trades to determine conditions affecting the work and provide such work and accessories as may be required to accommodate such conditions.
- D. The locations of lighting fixtures, outlets, panels and other equipment indicated on the Drawings are approximately correct, but they are understood to be subject to such revision as may be found necessary or desirable at the time the work is installed in consequence of increase or reduction of the number of outlets, or in order to meet field conditions, or to coordinate with modular requirements of ceilings, or to simplify the work, or for other legitimate causes.
- E. Exercise particular caution with reference to the location of panels, outlets, switches, etc., and have precise and definite locations accepted by the Architect before proceeding with the installation.
- F. The Drawings show only the general run of raceways and approximate locations of outlets. Any significant changes in location of outlets, cabinets, etc., necessary in order to meet field conditions shall be brought to the immediate attention of the Architect for review before such alterations are made. Modifications shall be made at no additional cost to the Owner.
- G. Verify with the Architect the exact location and mounting height of outlets and equipment not dimensionally located on the Drawings prior to installation.

- H. Circuit tags in the form of numbers are used where shown to indicate the circuit designation numbers in electrical panels. Show the actual circuit numbers on the as-built Record Drawings and on the associated typed panelboard directory card. Where circuiting is not indicated, provide required circuiting in accordance with the loading indicated on the Drawings and/or as directed.
- I. The Drawings generally do not indicate the number of wires in conduit for the branch circuit wiring of fixtures and outlets, or the actual circuiting. Provide the correct wire size and quantity as required by the indicated circuiting and/or circuit numbers indicated, the control intent, referenced wiring diagrams (if any), the specified voltage drop or maximum distance limitations, and the applicable requirements of the NEC.
- J. Carefully check space requirements with other trades to ensure that equipment can be installed in the spaces allotted.
- K. Wherever work interconnects with work of other trades, coordinate with other trades to ensure that they have the information necessary so that they may properly install the necessary connections and equipment. Identify items (remote ballast, pull boxes, etc.) requiring access in order that the ceiling trade will know where to install access doors and panels.
- L. Consult with other trades regarding equipment so that, wherever possible, motor controls and distribution equipment are of the same manufacturer.
- M. Furnish and set sleeves for passage of electrical risers through structural masonry and concrete walls and floors and elsewhere as required for the proper protection of each electrical riser passing through building surfaces.
- N. Provide firestopping around all pipes, conduits, ducts, sleeves, etc. which pass through rated walls, partitions and floors.
- O. Provide detailed information on openings and holes required in precast members for electrical work.
- P. Provide required supports and hangers for conduit and equipment, designed so as not to exceed allowable loadings of structures.
- Q. Examine and compare the Contract Documents with the drawings and specifications of other trades and report any discrepancies between them to the Architect and obtain written instructions for changes necessary in the work. Install and coordinate the work in cooperation with other related trades. Before installation, make proper provisions to avoid interferences.
- R. Wherever the work is of sufficient complexity, prepare additional detail drawings to scale to coordinate the work with the work of other trades. Detailed work shall be clearly identified on the Drawings as to the area to which it applies. Submit these drawings to the Architect for review. At completion include a set of these drawings with each set of Record Drawings.
- S. Furnish services of an experienced Superintendent, who shall be in constant charge of all work, and who shall coordinate work with the work of other trades. No work shall be installed before coordinating with other trades.
- T. Coordinate with the local electric utility company and the local telephone company as to their requirements for service connections and provide all necessary metering provisions,

grounding, materials, equipment, labor, testing, and appurtenances.

- U. Before commencing work, examine adjoining work on which this work is in any way affected and report conditions, which prevent performance of the work. Become thoroughly familiar with actual existing conditions to which connections must be made or which must be changed or altered.
- V. Adjust location of conduits, panels, equipment, etc., to accommodate the work to prevent interferences, both anticipated and encountered. Determine the exact route and location of each conduit prior to fabrication.
 - 1. Right-of-Way: Lines which pitch have the right-of-way over those which do not pitch. For example: condensate, steam, and plumbing drains normally have right-of-way. Lines whose elevations cannot be changed have right-of-way over lines whose elevations can be changed.
 - 2. Provide offsets, transitions and changes in direction of conduit as required to maintain proper headroom and pitch on sloping lines.
- W. In cases of doubt as to the work intended, or in the event of need for explanation, request supplementary instructions from the Architect.

3.04 CONTRACTOR'S COORDINATION DRAWINGS

- A. The Contractor shall coordinate efforts of all trades and shall furnish (in writing, with copies to the Architect) any information necessary to permit the work of all trades to be installed satisfactorily and with the least possible interference or delay.
- B. BIM File Incorporation: Develop and incorporate Coordination Drawing files into Building Information Model established for Project.
 - 1. Prepare Coordination Drawings in the following format: Same digital data software program, version, and operating system as the original Drawings.
- C. The Contractor and all trade contractors shall prepare a complete set of construction Coordination Drawings indicating the equipment actually purchased and the exact routing for all lines such as busway, conduit, piping, ductwork, etc., including conduit embedded in concrete floors and walls. The Coordination Drawings shall be submitted complete to the Architect and the Engineer, within three months after notice to proceed is given, and in compliance with the construction schedule for the project. The sheet metal drawings, at a scale of not less than ¼ inch to 1 foot, shall serve as the base drawings to which all other Contractors shall add their work. Each separate trade contractor shall draw their work on separate layers with different color assignments to facilitate coordination. Each Coordination Drawing shall be completed and signed off by the other Trade Contractors and the Contractor prior to the installation of the HVAC, plumbing, electrical and fire sprinkler work in the area covered by the specific drawing. The Contractor's work shall be installed according to the shop drawings and coordination drawings. If the Contractor allows one trade to install their work before coordination with the work of other trades, the Contractor shall make all necessary changes to correct the condition at no additional cost to the Owner.
- D. The Contractors' Coordination Drawings shall indicate structural loads at support points for all piping 10 inch and larger, racked piping, racked conduit, busway, and suspended electrical equipment. Submit to Structural Engineer for review and approval. The elevation, location, support points, static, dynamic and expansion forces and loads imposed on the structure at support and anchor points shall be indicated. All beam

penetrations and slab penetrations shall be indicated and sized and shall be coordinated. Work routed underground or embedded in concrete shall be indicated by dimension to column and building lines and shall be coordinated. Coordination Drawings shall document all required structural penetrations for initial construction. Penetrations shall be dimensioned for walls, floors and roofs. These structural coordination requirements require review and approval by the Structural Engineer prior to completion and submittal of the Drawings.

- E. This requirement for Coordination Drawings shall not be construed as authorization for the Contractor or trade contractors to make any unauthorized changes to the Contract Documents. Contract document space allocations shall be maintained such as ceiling height, designated clearance for future construction and flexibility, chase walls, equipment room size, unless prior written authorization is received from the Architect to change them.
- F. Prior to final acceptance of the Work, the Contractor shall submit the Coordination Drawings as part of the Record Drawings submittal.

3.05 EXAMINATION OF SITE

- A. Prior to the submitting of bids, visit the project site and become familiar with all conditions affecting the proposed installation and make provisions as to the cost thereof.
- B. The Contract Documents do not make representations regarding the character or extent of the sub-soils, water levels, existing structural, mechanical and electrical installations, above or below ground, or other sub-surface conditions which may be encountered during the work. Evaluate existing conditions, which may affect methods or cost of performing the work, based on examination of the site or other information. Failure to examine the Drawings or other information does not relieve the Contractor of responsibility for the satisfactory completion of the work.

3.06 EXCAVATION AND BACKFILL

- A. Provide excavation for the work of this Division. Excavate all material encountered, to the depths indicated on the Drawings or as required. Remove from the site excavated materials not required or suitable for backfill. Provide grading as may be necessary to prevent surface water from flowing into trenches or other excavations. Remove any water, which accumulates. Provide sheeting and shoring as may be necessary for the protection of the work and for the safety of personnel.
- B. Provide trenches of widths necessary for the proper execution of the work. Grade bottom of the trenches accurately to provide uniform bearing and support the work on undisturbed soil at every point along its entire length. Except where rock is encountered, do not excavate below the depths indicated. Where rock excavations are required, excavate rock to a minimum overdepth of four inches below the trench depths indicated on the Drawings or required. Backfill overdepths in the rock excavation and unauthorized overdepths with loose, granular, moist earth, thoroughly machine-tamped to a compaction level of at least 95 percent to standard proctor density or 75 percent relative density or as specified by the Architect. Whenever unstable soil that is incapable of properly supporting the work is encountered in the bottom of the trench, remove soil to a depth required and backfill the trench to the proper grade with coarse sand, fine gravel or other suitable material.
- C. Excavate trenches for utilities that will provide the following minimum depths of cover from existing grade or from indicated finished grade, whichever is lower, unless otherwise specifically shown:

1. Electric service: two feet minimum.
 2. Telephone service: two feet minimum.
- D. Trenches should not be placed within ten feet of foundation or soil surfaces, which must resist horizontal forces.
- E. Do not backfill trenches until all required tests have been performed and installation observed by the Architect. Comply with the requirements of other sections of the Specifications. Backfill shall consist of non-expensive soil with limited porosity. Deposit in six layers and thoroughly and carefully tamp until the work has a cover of not less than one foot. Backfill and tamp remainder of trench at one-foot intervals until complete. Uniformly grade the finished surface.

3.07 CUTTING AND PATCHING

- A. Where cutting, channeling, chasing or drilling of floors, walls, partitions, ceilings or other surfaces is necessary for the proper installation, support or anchorage of conduit or other equipment, lay out the work carefully in advance. Repair any damage to the building, piping, equipment or defaced finished plaster, woodwork, metalwork, etc., using skilled tradespeople of the trades required at no additional cost to the Owner.
- B. Do not cut, channel, chase or drill unfinished masonry, tile, etc., unless permission from the Architect is obtained. If permission is granted, perform this work in a manner acceptable to the Architect.
- C. Where conduit or equipment are mounted on a painted finished surface, or a surface to be painted, paint to match the surface. Cold galvanize bare metal whenever support channels are cut.
- D. Provide slots, chases, openings and recesses through floors, walls, ceilings, and roofs as required. Where these openings are not provided, provide cutting and patching to accommodate penetrations at no additional cost to the Owner.

3.08 MOUNTING HEIGHTS

- A. Mounting heights shall conform to ADA requirements.
- B. Verify exact locations and mounting heights with the Architect before installation.
- C. Electrical and telecommunications outlets shall be mounted no higher than 48 inches above finished floor to top of the outlet box and no lower than 15 inches above finished floor to bottom of the outlet box.
- D. Electrical switches shall be mounted no higher than 48 inches above finished floor to top of the outlet box and no lower than 36 inches above finished floor to bottom of the outlet box.
- E. Fire alarm manual pull stations shall be mounted no higher than 48 inches above finished floor to top of the outlet box and no lower than 36 inches above finished floor to bottom of the outlet box.
- F. Outlets for public and other wall-mounted type telephones shall be installed so that the particular telephone installed conforms to ADA mounting height requirements.
- G. Visual Alarms: Mount not less than 80 inches to the bottom or 96 inches to the top of the

device.

- H. Wall-Mounted Exit Signs: Two inches above top of door to bottom of sign.
- I. Low-Level Exit Signs: Six inches to bottom of sign.
- J. Stairwell and utility corridor wall-mounted lighting fixtures shall be mounted 8 feet-6 inches above finished floor or one foot below ceiling or structure above, whichever is lower.

3.09 CLEANING UP

- A. Avoid accumulation of debris, boxes, loose materials, crates, etc., resulting from the installation of this work. Remove from the premises each day all debris, boxes, etc., and keep the premises clean and free of dust and debris.
- B. Clean all fixtures and equipment at the completion of the project. Wipe clean exposed lighting fixture reflectors and trim pieces with a non-abrasive cloth just prior to occupancy.
- C. All electrical equipment shall be thoroughly vacuumed and wiped clean prior to energization and at the completion of the project. Equipment shall be opened for observation by the Architect as required.

3.10 WATERPROOFING

- A. Avoid, if possible, the penetration of any waterproof membranes such as roofs, machine room floors, basement walls, and the like. If such penetration is necessary, make penetration prior to the waterproofing and furnish all sleeves or pitch-pockets required. Advise the Architect and obtain written permission before penetrating any waterproof membrane, even where such penetration is shown on the Drawings.
- B. Restore waterproofing integrity of walls or surfaces after they have been penetrated without additional cost to the Owner.

3.11 SUPPORTS

- A. Support work in accordance with the best industry practice. Provide supports, hangers, auxiliary structural members and supplemental hardware required for support of the work.
- B. Provide supporting frames or racks extending from floor slab to ceiling slab for work indicated as being supported from walls where the walls are incapable of supporting the weight. In particular, provide such frames or racks in electric closets and mechanical equipment rooms.
- C. Provide supporting frames or racks for equipment which is to be installed in a freestanding position.
- D. Supporting frames or racks shall be of standard angle, standard channel or specialty support system steel members, rigidly bolted or welded together and adequately braced to form a substantial structure. Racks shall be of ample size to assure a workmanlike arrangement of all equipment mounted on them.
- E. Adequate support of equipment (including outlet, pull and junction boxes and fittings) shall not depend on electric conduits, raceways, or cables for support.
- F. Electrical equipment shall not rest on or depend for support on suspended ceiling media

(tiles, lath, plaster, as well as splines, runners, bars and the like in the plane of the ceiling). Provide independent support of electrical equipment. Do not attach to supports provided for ductwork, piping or work of other trades.

- G. Provide required supports and hangers for conduit, equipment, etc., so that loading will not exceed allowable loadings of structure. Electrical equipment and supports shall not come in contact with work of other trades.

3.12 FASTENINGS

- A. Fasten equipment to building structure in accordance with the best industry practice.
- B. Where weight applied to building attachment points is 100 pounds or less, conform to the following as a minimum:
 - 1. Wood: Wood screws.
 - 2. Concrete and solid masonry: Bolts and expansion shields.
 - 3. Hollow construction: Toggle bolts.
 - 4. Solid metal: Machine screws in tapped holes or with welded studs.
 - 5. Steel decking or sub-floor: Fastenings as specified below for applied weights in excess of 100 pounds.
- C. Where weight applied to building attachment points exceeds 100 pounds, but is 300 pounds or less, conform to the following as a minimum:
 - 1. At concrete slabs provide 24-inch by 24-inch by ½-inch steel fishplates on top with through bolts. Fishplate assemblies shall be chased in and grouted flush with the top of slab screed line, where no fill is to be applied.
 - 2. At steel decking or sub-floor for all fastenings, provide through bolts or threaded rods. The tops of bolts or rods shall be set at least one inch below the top fill screed line and grouted in. Suitable washers shall be used under bolt heads or nuts. In cases where the decking or sub-floor manufacturer produces specialty hangers to work with their decking or sub-floor, such hangers shall be provided.
- D. Where weight applied to building attachment points exceeds 300 pounds, coordinate with and obtain the approval of Architect and conform to the following as a minimum:
 - 1. Provide suitable auxiliary channel or angle iron bridging between building structural steel elements to establish fastening points. Bridging members shall be suitably welded or clamped to building steel. Provide threaded rods or bolts to attach to bridging members.
- E. For items, which are shown, as being ceiling-mounted at locations where fastening to the building construction element above is not possible, provide suitable auxiliary channel or angle iron bridging tying to the building structural elements.
- F. Wall-mounted equipment may be directly secured to wall by means of steel bolts. Groups or arrays of equipment may be mounted on adequately sized steel angles, channels, or bars. Prefabricated steel channels as manufactured by Kindorf or Unistrut are acceptable.

3.13 IDENTIFICATION

- A. Unless otherwise noted in specific equipment identification requirements listed below, identify electrical equipment with permanently attached black phenolic identification nameplates with ½-inch high white engraved lettering. Identification shall include

equipment name or load served as appropriate. Nameplates for equipment connected to the emergency power system shall be red with white lettering. Nameplates shall be attached with cadmium-plated screws; peel-and-stick tape or glue-on type nameplates are not allowed.

B. Equipment

1. Lighting Controls

- a. Provide an identification nameplate for each centralized lighting controller and each equipment enclosure.
- b. Provide a directory card in each centralized lighting controller indicating relay or dimmer number, system address, branch circuit panelboard and circuit number, and specific descriptions of loads controlled.

2. Dry-Type Transformer

- a. Provide nameplate indicating transformer designation, voltage, and the designation of the source equipment from which the power feeder to the transformer originates.

3. Switchboard

- a. Provide an identification nameplate for each:
 - 1) Switchboard
 - 2) Main feeder
 - 3) Feeder overcurrent protection device
- b. Identification nameplate for switchboard shall include switchboard designation, voltage, ampere rating, short-circuit rating, manufacturer's name, and the designation of the source equipment from which the power feeder to the switchboard originates.
- c. Bus bars: Permanently label by phase.

4. Panelboards

- a. Provide an identification nameplate for each:
 - 1) Panelboard
 - 2) Main feeder
 - 3) Feeder overcurrent protection device
- b. Identification nameplate for panelboard shall include panelboard designation, voltage, and the designation of the source equipment from which the power feeder to the panelboard originates.
- c. For residential load centers, do not provide engraved nameplates at load center. Load centers shall be identified by designation and voltage at source meters.
- d. Provide a typewritten directory card indicating load served by type and location for each branch circuit in each branch panelboard. Directory card shall accurately represent final as-built conditions, and shall not consist of a reproduction of the panelboard schedule in Contract Documents. Mount directory in frame on inside of branch panelboard door.
- e. Current ratings of overcurrent protection devices shall be displayed on

- each device.
 - f. Panelboard series-connected ratings shall be displayed for series-rated panelboards.
 - g. Bus bars: Permanently label by phase.
 - 5. Main Metering and Sub-Metering – In Panelboards, Switchboards, Primary Switchgear, and Unit Substations
 - a. All circuits are to be labeled.
 - 6. Disconnect Switches and Individual Motor Controllers
 - a. Provide an identification nameplate for each:
 - 1) Disconnect switch
 - 2) Individual motor controller
 - 7. Automatic Transfer Switches
 - a. Provide nameplate indicating:
 - 1) Automatic transfer switch designation
 - 2) Voltage
 - 3) Short-circuit current rating
 - 4) The designations of the source equipment from which the power feeders to the automatic transfer switch originate
 - 5) The designation of the equipment being fed by the automatic transfer switch
 - b. Label all auxiliary contacts.
- C. Cabling
 - 1. Cable tags shall be flameproof secured with flameproof non-metallic cord.
 - 2. 600V Cable
 - a. Refer to 600V cable specification section for color-coding requirements.
 - 3. 15 kV Cable
 - a. Provide high-voltage cable identification tags for all cables in each manhole, vault, tunnel, sectionalizing box, and all exposed locations.
 - 1) Tags shall be 1/8-inch thick, 1.5 inches by 7 inches, three-ply weather-resistant rigid laminated phenolic as manufactured by Hemes Plastics, Inc. or equal. A 1/4-inch diameter hole shall be drilled 1.5 inches from each end of tag to facilitate attachment of tag to cable.
 - 2) Tags shall have red surface with white core bearing the name of the cable as designated.
 - 3) Install an identification tag with cable designation on each conductor with nylon tie-wrap over the cable arc-proof wrapping. Tags shall be installed in each manhole, vault, tunnel, sectionalizing box, switchgear termination, and on all exposed locations. Phase letters shall be included in the cable

- designations.
- 4) Tags at sectionalizing boxes or cable junction points shall state the cable's origin or destination point (e.g. "TO US-BA" or "TO US-BB") along with the cable designations.
- 4. Grounding
 - a. Label each end of each grounding electrode conductor identifying the connection point of the opposite end of the conductor.
- D. Raceways
 - 1. Raceways and Boxes
 - a. Mark junction box covers with permanent stencil identification of panelboard and circuit numbers of wiring contained within.
 - b. Paint fire alarm and fire pump system boxes red.
 - 2. Wherever raceways for future use are terminated outside of the building, stake the location with a 2-foot long, 1-inch by 1-inch clear heart redwood stake.
 - 3. Modular Wiring System
 - a. Label distribution junction box with panelboard and circuit numbers.
- E. Wiring Devices
 - 1. Provide an engraved identification nameplate for each switch controlling loads, which are not local to the switch.
- F. Lighting Fixtures
 - 1. Unless otherwise noted in plans or lighting fixture specifications, do not provide labeling on light fixtures.

3.14 PROHIBITED LABELS AND IDENTIFICATIONS

- A. In all public areas, tenant areas, and similar locations within the project, the inclusion or installation of any equipment or assembly which bears on any exposed surface any name, trademark, or other insignia which is intended to identify the manufacturer, the vendor, or other source(s) from which such object has been obtained, is prohibited, unless otherwise approved by Owner.
- B. Required UL labels shall not be removed nor shall identification specifically required under the various technical sections of the Specifications be removed.

3.15 EQUIPMENT PADS AND ANCHOR BOLTS

- A. Provide concrete pads under all floor-mounted electrical equipment. Equipment pads shall conform to the shape of the piece of equipment it serves with a minimum 1-inch margin around the equipment and supports unless noted otherwise. Pads shall be a minimum of 4 inches high and made of a minimum 28 day, 2500 psi concrete reinforced with 6-inch by 6-inch 6/6 gauge welded wire mesh. Trowel tops and sides of pad to smooth finishes, equal to those of the floors, with all external corners bullnosed to a 3/4-inch radius. Shop drawings stamped "NO EXCEPTIONS NOTED" shall be used for dimensional guidance in sizing pads.

- B. Provide galvanized anchor bolts for all equipment placed on concrete equipment pads, inertia blocks, or on concrete slabs. Provide bolts of the size and number recommended by the manufacturer of the equipment and locate by means of suitable templates. Equipment installed on vibration isolators shall be secured to the isolator. Secure the isolator to the floor, pad, or support as recommended by the vibration isolation manufacturer.
- C. Where equipment is mounted on gypsum board partitions, the mounting screws shall pass through the gypsum board and securely attach to the partition studs. As an alternative, the mounting screws may pass through the gypsum board and be securely attached to 6 inches square, 18 gauge galvanized metal backplates, which are attached to the gypsum board with an approved non-flammable adhesive. Toggle bolts installed in gypsum board partitions are not allowed.

3.16 DELIVERY, DRAYAGE AND HAULING

- A. Provide drayage, hauling, hoisting, shoring and placement in the building of equipment specified and be responsible for the timely delivery and installation of equipment as required by the construction schedule. If any item of equipment is received prior to the time that it is required, the Contractor shall be responsible for its proper storage and protection until the time it is required. Pay for all costs of drayage or storage.
- B. If equipment is not delivered or installed at the project site in a timely manner as required by the project construction schedule, the Contractor shall be responsible for resulting disassembly, re-assembly, manufacturer's supervision, shoring, general construction modification, delays, overtime costs, etc., at no additional cost to the Owner.

3.17 EQUIPMENT AND MATERIAL PROTECTION

- A. Protect the work, equipment, and material of other trades from damage by work or workmen of this trade, and correct damaged caused without additional cost to the Owner.
- B. Take responsibility for work, materials, and equipment until finally inspected, tested and accepted. Protect work against theft, injury, or damage, and carefully store material and equipment received on site, which is not immediately installed. Close open ends of work with temporary covers or plugs during construction to prevent entry of obstructing material. Cover and protect equipment and materials from damage due to water, spray-on fireproofing, construction debris, etc. Store equipment to moisture damage in dry, heated spaces.
- C. Provided adequate means for fully protecting finished parts of materials and equipment against damage from whatever cause during the progress of the work until final acceptance. Protect materials and equipment in storage and during construction in such a manner that no finished surfaces will be damaged or marred, and moving parts are kept clean and dry. Do not install damaged items; take immediate steps to obtain replacement or repair.
- D. Lighting fixture troffers with parabolic reflectors shall be installed with factory-mounted plastic protective bags around parabolic reflector assembly. Remove protective bag just prior to occupancy.

3.18 TESTING OF ELECTRICAL SYSTEMS

- A. Comply with the project construction schedule for the date of final performance and acceptance testing, and complete work sufficiently in advance of the Contract completion

date to permit the execution of the testing and commissioning prior to occupancy and Contract close-out. Complete any adjustments and/or alterations, which the final acceptance tests indicate as necessary for the proper functioning of all equipment prior to the completion date. See individual Sections for extent of testing required.

- B. Provide a detailed schedule of completion indicating when each system is to be completed and outlining when field testing will be performed. Update this schedule periodically as the project progresses.

3.19 OPERATING INSTRUCTIONS

- A. Provide the services of factory-trained specialists to provide an operating instructions seminar for equipment and systems. The seminar shall be conducted over a five-day (consecutive) period. Instruction time is defined as straight time working hours and does not include nights, weekends, or travel time to and from the project.
- B. Submit seminar agenda, schedule and list of representatives to the Owner for approval 30 days prior to suggested date of seminar. Do not commence seminar until the Owner has issued a written acceptance of the starting time and attendees. Confirm attendance of seminar by written notification to participants.
- C. Instruct Owner's operating personnel in the basis of design, the available documentation, the proper starting sequences, operation, shut-down, minor adjustments, trouble-shooting, recommended spare parts, and regular maintenance procedures., Instruction for both normal and including normal and emergency operations procedures shall be provided.
- D. Submit final copies of Record Drawings and Operating and Maintenance Manuals to Owner at seminar.
- E. Submit a written record of minutes and attendees of the seminar to the Owner.

3.20 OPERATING AND MAINTENANCE MANUALS

- A. Provide operating instructions and maintenance manuals for all equipment and materials furnished under this Division. Manuals shall be available at the operations training seminar.
- B. Submit three (3) hard paper copies of Operating and Maintenance Manuals for review at least ten (10) weeks before the completion date. Assemble data in a completely indexed volume or volumes in three-ring binders and identify the size, model, and features indicated for each item. Print the project name on the outside of the binders.
- C. After the Architect's and Engineer's review, and any required Contractor revisions, the operating and maintenance manuals shall be delivered to the Owner as three (3) hard paper copies in a binder as described below and separately on electronic media in PDF format.
- D. Heavy-duty, three-ring, vinyl-covered, post-type binders, in thickness necessary to accommodate contents, sized to hold 8½-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 - 1. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.

2. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
 3. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
 4. Supplementary Text: Prepared on 8½-by-11-inch white bond paper.
 5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.
- E. Maintenance manuals shall include complete cleaning and servicing data compiled in a clear and easily understandable format. Show model numbers of each piece of equipment, complete lists of replacement parts, capacity ratings, and actual loads.
- F. Provide the following information where applicable:
1. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.
 2. Identifying equipment manufacturer, product name, model number and drawing number
 3. Locations (where several similar items are used, provide a list)
 4. Certified Record Drawings and Final Reviewed submittals
 5. Performance data
 6. Wiring diagrams
 7. Manufacturer's recommended operating and maintenance instructions with all non-applicable information deleted
 8. Assembly and disassembly instructions with exploded-view drawings where necessary
 9. Test reports
 10. Startup procedures.
 11. Routine and normal operating instructions.
 12. Normal and emergency shutdown instructions.
 13. Trouble shooting diagnostic instructions, where applicable

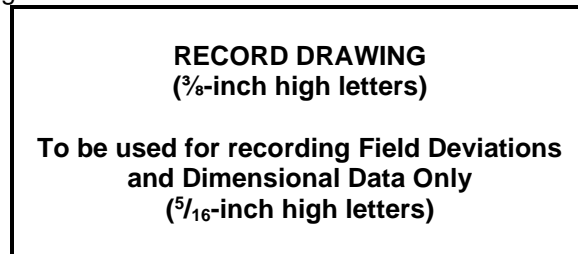
3.21 RECORD DRAWINGS

- A. The Contractor shall maintain on a daily basis at the Project site a complete set of Record Drawings. The Record Drawings shall initially consist of a set of bond paper prints or Revit BIM files of the Contractor's Coordination Drawings. The prints shall be marked or the Revit BIM files electronically updated to show the precise location of all buried or concealed work and equipment, including embedded conduit, raceways and boxes, and all changes and deviations in the Electrical work from that shown on the Contract Documents. This requirement shall not be construed as authorization for the Contractor to make changes in the layout or work without definite written instructions from the Architect or Engineer. The updated Coordination Drawings shall be used to produce the final Record Drawings that shall be delivered to the Owner in Revit BIM electronic format media upon Project completion.
- B. Record dimensions clearly and accurately to delineate the work as installed. Suitably

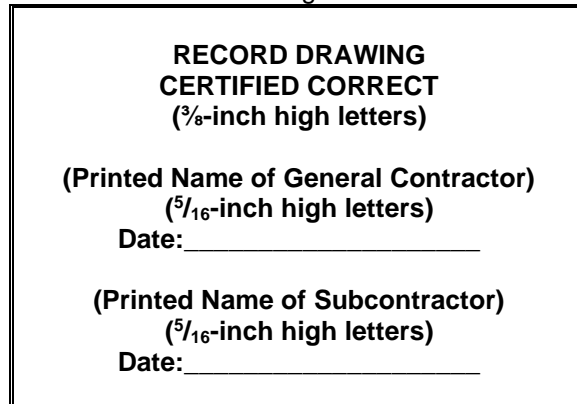
identify locations of all equipment by at least two dimensions to permanent structures. Provide record drawings of the following items as a minimum:

1. Dimensional changes to Drawings.
2. Revisions to details shown on Drawings.
3. Locations and depths of underground utilities.
4. Revisions to routing of conduits.
5. Actual equipment locations.
6. Locations of concealed internal utilities.
7. Changes made by Change Order.
8. Field records for concealed conditions.
9. Record information on the Work that is shown only schematically in the contract documents.

- C. The Contractor and Subcontractor shall mark all in-progress Record Drawings on the front lower right hand corner with a rubber stamp impression or an Revit BIM image similar to the following:



- D. Upon completion of the work, the Contractor and Subcontractor(s) shall certify all Record Drawings on the front lower right hand corner adjacent to the above marking with a rubber stamp impression or an Revit BIM image similar to the following:



- E. Prior to final acceptance of the Work of this Division, the Contractor shall submit properly certified Record Drawings to the Architect and Engineer for review and shall make changes, corrections, or additions as the Architect and/or Engineer may require to the Record Drawings. After the Architect's and Engineer's review, and any required Contractor revisions, the Record Drawings shall be delivered to the Owner on electronic media in Revit BIM format and a complete set of hard copy plots of Record Drawings. The Architect and Engineer do not assume any responsibility for the accuracy or completeness of the Record Drawings.
- F. Record Digital Data Files: Immediately before inspection for Certificate of Substantial Completion, review marked-up record prints with Architect. After review, prepare a full set of corrected digital data files of the Contract Drawings, as follows:

1. Format: Same digital data software program, version, and operating system as the original Contract Drawings.
2. Incorporate changes and additional information previously marked on record prints. Delete, redraw, and add details and notations where applicable.
3. Architect will furnish Contractor one set of digital data files of the Contract Drawings for use in recording information.
4. Architect will provide data file layer information. Record markups in separate layers

3.22 FINAL PUNCHLIST

- A. Prior to the Final Punchlist, certify that systems and equipment are complete, operational, and are in compliance with the Contract Documents.
- B. During the Final Punchlist, provide personnel with access keys, hand held radios, and necessary expertise to operate each system and piece of equipment to demonstrate operational compliance with the Contract Documents.
- C. Any deficiencies noted on the Final Punchlist shall be expeditiously corrected and certified in writing.

3.23 EARLY OCCUPANCY

- A. Complete those systems which are necessary to allow partial early occupancy of the building.
- B. Verify and comply with requirements for temporary occupancy with the local Building and Fire Departments.

END OF SECTION 26 05 01